

Authorship confirmation and hospital level survey

When you access HIPPO-Team Registration, you will see that there are 2 new forms:

NEW Record ID 30

Data Collection Instrument	Status
Mini-team application portal	<input type="radio"/>
→ Authorship confirmation	<input type="radio"/>
→ Centre Survey	<input type="radio"/>

Please check the **authorship confirmation** to confirm the details from you and collaborators from your team are correct. Names will be pulled from ORCID as explained. **You can do any changes to this form as needed until 28th July 2023.**

Once you confirm the details, please select 'Yes' in the last question and mark it as 'Complete':

AUTHORSHIP CONFIRMATION

AUTHORSHIP RECOGNITION

Everyone that participated in the study needs to be listed in this form, with a valid ORCID, to be recognised in the authorship. The details present here were extracted from team registration.

Please ensure that everyone that participated in the study is listed here. **If someone is not listed here and should be recognised as part of the authorship, please add their details as collaborators (ORCID and email).**

You can check how the name of your collaborators will show up by searching their ORCID in the website (<https://orcid.org>).

You can edit this form until 28th July 23:00 GMT if anything needs to be corrected. No changes will be possible after that and authorship will be based on this form.

Do you confirm that everyone that participated in the study that should be recognised in the authorship from your hospital is included in this form?

Yes
 No

[reset](#)

Form Status

Complete? Incomplete ▾

HOSPITAL LEVEL SURVEY

To understand better the context where data is being collected and test if there is an association of some hospital level factors with longer waiting times, we developed the hospital level survey. Please read all information below:

Hospital level survey

This survey will have two separate parts, please ensure to read the instructions through.
Part A will focus on hospital level factors that can be associated with longer waiting times.
 Part B will assess the system preparedness index at your hospital and is optional, but we would be very grateful if you could fill it. This index is validated and will measure the resilience of your elective surgical system.
You are only eligible to fill these surveys if you entered data for HIPPO study.

Part A

Instructions PART A

1. Please complete all fields in this centre survey. Completion of the part A should take around 5 minutes.
2. If your hospital did not collect data for HIPPO study (patient data), we will not be able to use hospital-level data only, so you will not be recognised in the authorship.
3. Please complete the survey for the hospital where you collected HIPPO data.
4. Please complete data according to the **current** situation at your hospital.
5. If needed, you can save your progress on the survey and return to it later at any time up until the deadline (2300 GMT, 28 JULY 2023).
6. If you are not a consultant / attending / equivalent, you should confirm the responses to this survey with a consultant / attending / equivalent at your hospital.

The deadline for completing the centre survey is 2300 GMT, 28 JULY 2023.

Part B - Surgery Preparedness Index reassessment 2023

Instructions PART B

1. This is **optional but we would be grateful if you could fill it**. The SPI will measure elective surgery resilience at your hospital. Completion of the part B should take around 15 minutes.
2. You will be recognised as a PubMed citable co-author in the papers that use the data collected in this part of the survey (part B).
3. If your hospital did not collect data for HIPPO study (patient data), we will not be able to use hospital-level data only, so you will not be recognised in the authorship.
4. Please complete the survey for the hospital where you collected HIPPO data.
5. Please complete data according to the current situation at your hospital.
6. If needed, you can save your progress on the survey and return to it later at any time up until the deadline (2300 GMT, 28 JULY 2023).
7. If you are not a consultant / attending / equivalent, you should confirm the responses to this survey with a consultant / attending / equivalent at your hospital.

The deadline for completing the centre survey is 2300 GMT, 28 JULY 2023.

You will only be able to fill any of the hospital surveys if you entered patient data on HIPPO study.